



Tree Management Permit Application

City of Colwood

3300 Wishart Road Colwood, B.C. V9C 1R1
Phone: 250-478-5999 Fax: 250-478-7516
Email: planning@colwood.ca

LEGAL DESCRIPTION:

House Number: (If assigned)	Road Name:
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OWNER Primary contact <input type="checkbox"/>	Name(s):		
Mailing Address:		City/Prov:	Postal Code:
Tel:	Cell:	email:	

AGENT Primary contact <input type="checkbox"/>	Name(s):		
Mailing Address:		City/Prov:	Postal Code:
Tel:	Cell:	email:	

ARBORIST Primary contact <input type="checkbox"/>	Name(s):		
Company name:			
Mailing Address:		City/Prov:	Postal Code:
Tel:	Cell:	email:	

CONTRACTOR Primary contact <input type="checkbox"/>	Name(s):		
Company name:			
Mailing Address:		City/Prov:	Postal Code:
Tel:	Cell:	email:	

Documents submitted		List all relevant files:	File number
Agent Authorization letter	Yes <input type="checkbox"/> No <input type="checkbox"/>	Subdivision Application (SUB)	
Letter of consent from adjoining property	Yes <input type="checkbox"/> No <input type="checkbox"/>	Rezoning Application (RZ)	
Tree assessment report prepared by an Arborist	Yes <input type="checkbox"/> No <input type="checkbox"/>	Development Application (DP)	
Tree Site Plan	Yes <input type="checkbox"/> No <input type="checkbox"/>	Building Permit Application (BP)	
Tree Replacement Plan	Yes <input type="checkbox"/> No <input type="checkbox"/>	Demolition Permit	
Tree Protection plan	Yes <input type="checkbox"/> No <input type="checkbox"/>	Location of trees	
Geotechnical engineers report (steep slopes)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Private property	Yes <input type="checkbox"/> No <input type="checkbox"/>
Photographs (in support of application)	Yes <input type="checkbox"/> No <input type="checkbox"/>	City property	Yes <input type="checkbox"/> No <input type="checkbox"/>
Application fee \$75 (includes Title Certificate)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Steep slope	Yes <input type="checkbox"/> No <input type="checkbox"/>

Proposed Project:			
Tree	Type/Species of tree	Diameter (cm)	Reason for removal
#1			
#2			
#3			
#4			

Replacement Trees			
Identify required replacement trees for trees that will be removed:			
Tree	Type/Species of tree	Number	Height (m)
#1			
#2			
#3			
#4			

Owner's Acknowledgement of Responsibility and Undertakings

The undersigned being the owner/agent for the owner of the property herein described hereby makes application for a permit to undertake the work as set forth in this application. I agree to conform to all requirements as may be specified by the City of Colwood's "Urban Forest Bylaw" No. 1710, 2017 and any other applicable Bylaw or Regulation in force in the City of Colwood.

Neither the issuance of the Permit nor the approval of the drawings and specifications submitted as part of this application, by the City of Colwood shall, in any way relieve the applicant from the responsibility of ensuring the work for which this permit is issued, is carried out in conformity with the requirements of the "Urban Forest Bylaw" and any other applicable Bylaws and Regulations, nor prevent the City, or their designate from requiring correction of any errors in violation of the "Urban Forest Bylaw" or other applicable Bylaw or Regulations.

The undersigned owner/authorized agent of the owner makes an application as specified herein, and declares that the information submitted in support of the application is true and correct in all respects.

Signature of Owner or Authorized Agent:		Date:
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Personal information collected on this form is collected for the purpose of processing this building permit application and for administration and enforcement. The personal information is collected under the authority of the *Local Government Act* (i.e. Section 460) and City Bylaw No. 977, and pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act*.