



Tree Management Permit Application

Legal Description of the Property		Lot:	Section:	Plan:
House Number: (If assigned)	Road Name:			

Owner Primary contact <input type="checkbox"/>	Name(s):			
Mailing Address:	City:	Prov:	Postal Code:	
Tel:	Cell:	Email:		

Agent Primary contact <input type="checkbox"/>	Name(s):			
Mailing Address:	City:	Prov:	Postal Code:	
Tel:	Cell:	Email:		

Qualified Person Primary contact <input type="checkbox"/>	Name(s):			
Company name:				
Mailing Address:	City:	Prov:	Postal Code:	
Tel:	Cell:	Email:		

Contractor Primary contact <input type="checkbox"/>	Name(s):			
Company name:				
Mailing Address:	City:	Prov:	Postal Code:	
Tel:	Cell:	Email:		

1 to 5 trees/calendar year	
Number of protected trees to be removed	
Tree Site Plan	Required
Application fee (includes Title Certificate)	Required
Agent Authorization letter	Yes <input type="checkbox"/> No <input type="checkbox"/>
Photographs (in support of application)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Wildlife tree (Qualified Environmental Professional's report required)	Yes <input type="checkbox"/> No <input type="checkbox"/>

More than 5 trees/calendar year	
Number of protected trees to be removed	
Tree Management Plan(Prepared by a Qualified Person)	Required
Application fee (includes Title Certificate)	Required
Agent Authorization letter	Yes <input type="checkbox"/> No <input type="checkbox"/>
Photographs (in support of application)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Wildlife tree (Qualified Environmental Professional's report required)	Yes <input type="checkbox"/> No <input type="checkbox"/>

The number of replacement trees shall be in accordance with this table

Trees cut or removed	Replacement Ratio	Security Deposit
1 to 5 per calendar year	1:1	Not required
more than 5 per calendar year	2:1	Required

Number of Replacement trees proposed to be planted on City owned land	
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Owner's Acknowledgement of Responsibility and Undertakings

The undersigned being the owner/agent for the owner of the property herein described hereby makes application for a permit to undertake the work as set forth in this application. I agree to conform to all requirements as may be specified by the City of Colwood's "Urban Forest Bylaw" No. 1735, 2018 and any other applicable Bylaw or Regulation in force in the City of Colwood.

Neither the issuance of the Permit nor the approval of the drawings and specifications submitted as part of this application, by the City of Colwood shall, in any way relieve the applicant from the responsibility of ensuring the work for which this permit is issued, is carried out in conformity with the requirements of the "Urban Forest Bylaw" and any other applicable Bylaws and Regulations, nor prevent the City, or their designate from requiring correction of any errors in violation of the "Urban Forest Bylaw" or other applicable Bylaw or Regulations.

The undersigned owner/authorized agent of the owner makes an application as specified herein, and declares that the information submitted in support of the application is true and correct in all respects.

Signature of Owner or Authorized Agent:		Date:
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Personal information collected on this form is collected for the purpose of processing this building permit application and for administration and enforcement. The personal information is collected under the authority of the *Local Government Act* (i.e. Section 460) and City Bylaw No. 977, and pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act*.