



**CITY OF COLWOOD  
2022 LOCAL GENERAL ELECTION  
NOMINATION REVIEW CHECKLIST**

Form No. 8-7  
Page 1 of 2

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Position:  Mayor  Councillor

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name to appear on Ballot: \_\_\_\_\_

(Note: Name on ballot must be either **Full Name** or **Usual Name** of candidates. Ballot cannot include occupation, title, honour, degree, etc. or indicate that the candidate is holding or has held office.)

- 2 pieces of identification for confirmation of identity and residency listed on the nomination documents with at least 1 piece of identification containing the signature.

Nominators:

|       |  |        |  |
|-------|--|--------|--|
| No. 1 |  | No. 2  |  |
| No. 3 |  | No. 4  |  |
| No. 5 |  | No. 6  |  |
| No. 7 |  | No. 8  |  |
| No. 9 |  | No. 10 |  |

Elector Organization Endorsement: \_\_\_\_\_  
(if applicable)

- Not disqualified under the *Local Government Act* or any other Act from being nominated for, being elector to or holding the office.

|  |   |
|--|---|
| <b>Forms that <u>must</u> be received:</b> | <input type="checkbox"/> C2 (CS2) – Nomination Document |
|--|---|

|  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Make sure all forms are completed</li> <li>• Everyone signed</li> <li>• CEO/DCEO witness signature</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Declaration of Candidate (Must have signature witnessed)</li> <li><input type="checkbox"/> Statement of Disclosure (<i>Financial Disclosure Act</i>)</li> <li><input type="checkbox"/> C3 (CS3) – Other Information provided by Candidate</li> <li><input type="checkbox"/> C7 – Candidate Information Release Authorization</li> </ul> |
|--|---|

|   |  |
|---|--|
| <p><b>Forms that <u>may</u> be received:</b></p> <ul style="list-style-type: none"> <li>• Make sure all forms are completed and signed where required.</li> <li>• CEO/DCEO sign to acknowledge receipt (bottom of each page)</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> C4 (CS4) – Appointment of Candidate Financial Agent (if no form, then candidate deemed to be own agent)</li> <li><input type="checkbox"/> C5 (CS5) – Appointment of Candidate Official Agent (if no form, then candidate deemed to be own agent)</li> <li><input type="checkbox"/> C6 (CS6) – Appointment of Candidate Scrutineer (Give copy to be taken to voting places)</li> <li><input type="checkbox"/> Form No.7-7 - Candidate Acknowledgement of Receipt of List of Electors</li> <li><input type="checkbox"/> Form No. 8-5 - Election Sign Bylaw Restrictions Acknowledgement</li> </ul> |
|---|--|

### Reminders to Candidates

#### *Advertising*

- Signs cannot be closer than 100 metres to the voting place (LGA, s. 163(4))
- Advertising must include Sponsorship (LECFA s. 44)
- Restrictions on Advertising on General Voting Day (LECFA s. 45)
- Signs must be removed by October 16, 2022

#### *List of Electors*

- Responsibility to safeguard the list of electors
- Return of list of electors by October 21, 2022
- Form No. 7-9 Return of List of Electors Acknowledge

### Election Office Use Only

| Initials and Date | Tasks   |
|-------------------|---|
|                   | "Declared Candidate contact Information for Release" updated and placed on the website  |
|                   | Sent to Elections BC: <ul style="list-style-type: none"> <li><input type="checkbox"/> C2 (CS2) – Nomination Documents (only page 3)</li> <li><input type="checkbox"/> C3 (CS3) – Other Information Provided by Candidates</li> <li><input type="checkbox"/> C4 (CS4) – Appointment of Candidate Financial Agent (if candidate is not acting on their own behalf)</li> </ul> |
|                   | Nomination Documents – redacted C2 (CS2) and uploaded to website  |
|                   | Update "Notice of Election by Voting" notice  |
|                   | Update Ballot Information Sheet   |

## CANDIDATE NOMINATION PACKAGE

Use the Candidate Cover Sheet and Checklist Form C1 to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form C1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form C1 (Section B), the relevant form is completed and attached.

*The Candidate Cover Sheet and Checklist Form C1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package.*

Completing only the Candidate Cover Sheet and Checklist Form C1 **does not** constitute completion of the Candidate Nomination Package, nor does it satisfy the legislative requirements set out in the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

### COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Record the office for which the Candidate is seeking election.
3. Use section B of the Candidate Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
4. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:

- C2 – Nomination Documents (only page 3);
- C3 – Other Information Provided by Candidate; and,
- C4 – Appointment of Candidate Financial Agent.

**After election results have been declared, please send any changes to documents previously provided to Elections BC to:**

**Elections BC**  
PO Box 9275 Stn Prov Govt  
Victoria BC V8W 9J6  
Toll-free fax: 1-866-466-0665  
Email: [electoral.finance@elections.bc.ca](mailto:electoral.finance@elections.bc.ca)

## C1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

### SECTION A

|   |            |                |
|---|------------|----------------|
| CANDIDATE'S LAST NAME   | FIRST NAME | MIDDLE NAME(S) |
| NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR) |            |                |

### SECTION B

This nomination package includes the following completed forms, appointments, consents and declarations:

- C2 – Nomination Documents
- C3 – Other Information Provided by Candidate
- C4 – Appointment of Candidate Financial Agent (if Candidate is not acting as own Financial Agent)
- C5 – Appointment of Candidate Official Agent (if applicable)
- C6 – Appointment of Candidate Scrutineer (if applicable)
- Statement of Disclosure: *Financial Disclosure Act* (required under the *Financial Disclosure Act*)

**Disclaimer:** All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws ([www.bclaws.ca](http://www.bclaws.ca)) for applicable election-related provisions and requirements

## C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

|  |  |  |                |
|--|--|--|----------------|
| JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)   |  | ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA) |                |
| <b>We, the following electors of the above-named jurisdiction, hereby nominate:</b>                                  |  |  |                |
| NOMINEE'S LAST NAME  |  | FIRST NAME   | MIDDLE NAME(S) |
| USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT |  |  |                |
| RESIDENTIAL ADDRESS (STREET ADDRESS)   |  | CITY/TOWN  | POSTAL CODE    |
| MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)                                 |  | CITY/TOWN  | POSTAL CODE    |
| <b>As a Candidate for the office of:</b>   |  |  |                |
| POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)  |  | JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)                 |                |

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

**A Nominator MUST be Qualified Under the *Local Government Act* or *Vancouver Charter* to Nominate a Nominee for Office**

|  |  |
|--|--|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)  | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)  |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A RESIDENT ELECTOR</b>           | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A RESIDENT ELECTOR</b>           |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b> | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b> |
| NOMINATOR'S SIGNATURE  | NOMINATOR'S SIGNATURE  |

*Please see over for additional space when more than two nominators (e.g., 10) are required. For local governments that require 25 nominators attach an additional sheet(s) as necessary.*

|  |                    |
|--|--------------------|
| <b>I consent to the above nomination for office:</b> |                    |
| NOMINEE'S SIGNATURE                                  | DATE: (YYYY/MM/DD) |

**CANDIDATE NOMINATION PACKAGE**

|   |   |
|---|---|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)   | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)   |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A RESIDENT ELECTOR           | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A RESIDENT ELECTOR           |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR |
| NOMINATOR'S SIGNATURE   | NOMINATOR'S SIGNATURE   |

|   |   |
|---|---|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)   | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)   |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A RESIDENT ELECTOR           | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A RESIDENT ELECTOR           |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR |
| NOMINATOR'S SIGNATURE   | NOMINATOR'S SIGNATURE   |

|   |   |
|---|---|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)   | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)   |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A RESIDENT ELECTOR           | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A RESIDENT ELECTOR           |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR |
| NOMINATOR'S SIGNATURE   | NOMINATOR'S SIGNATURE   |

|   |   |
|---|---|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)   | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)   |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A RESIDENT ELECTOR           | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A RESIDENT ELECTOR           |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR |
| NOMINATOR'S SIGNATURE   | NOMINATOR'S SIGNATURE   |

|   |   |
|---|---|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)   | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)   |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A RESIDENT ELECTOR           | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A RESIDENT ELECTOR           |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR |
| NOMINATOR'S SIGNATURE   | NOMINATOR'S SIGNATURE   |

## C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 81 of the *Local Government Act* to be nominated, elected and to hold the office of

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and I intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

**DECLARED BEFORE ME:** CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)

I am acting as my own Financial Agent

\_\_\_\_\_  
NOMINEE'S SIGNATURE

I have appointed as my Financial Agent

\_\_\_\_\_  
FINANCIAL AGENT'S NAME (IF APPLICABLE)

### C3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

**Office for which individual is a nominee:**

|  |  |  |
|--|--|--|
| POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)  | JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) | ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA) |
| NOMINEE'S LAST NAME  | FIRST NAME   | MIDDLE NAME(S)   |
| USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT |  |  |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS                               | CITY/TOWN  | POSTAL CODE  |
| ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)  | CITY/TOWN  | POSTAL CODE  |
| TELEPHONE NUMBER   | EMAIL ADDRESS (IF AVAILABLE)                             |  |

**Additional Addresses for Service Information**

**OPTIONAL**

|   |  |             |
|---|--|-------------|
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE | CITY/TOWN  | POSTAL CODE |
| FAX NUMBER  | EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE |             |

NAME OF ELECTOR ORGANIZATION ENDORSING THE CANDIDATE (IF APPLICABLE)

|  |  |
|--|--|
| <input type="checkbox"/> I am acting as my own Financial Agent | <input type="checkbox"/> I am not acting as my own Financial Agent |
|--|--|

**Please ensure that name and mailing address information is the same as that entered on FORM C2 – NOMINATION DOCUMENTS**



## C4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

|   |  |  |
|---|--|--|
| CANDIDATE'S LAST NAME                                       | FIRST NAME   | MIDDLE NAME(S)   |
| POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR) | JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) | ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA) |

I hereby appoint as my **Financial Agent** for the:

|  |   |                                      |
|--|---|--------------------------------------|
| GENERAL VOTING DATE: (YYYY/MM/DD)              | <input type="checkbox"/> General Local Election | <input type="checkbox"/> By-election |
| FINANCIAL AGENT'S LAST NAME                    | FIRST NAME                                      | MIDDLE NAME(S)                       |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) | CITY/TOWN                                       | POSTAL CODE                          |
| TELEPHONE NUMBER                               | EMAIL ADDRESS (IF AVAILABLE)                    |                                      |
| EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)    |   |                                      |
| CANDIDATE'S SIGNATURE                          | DATE: (YYYY/MM/DD)                              |                                      |

I hereby consent to act as the **Financial Agent** for the above-named Candidate for the:

|   |   |                                      |
|---|---|--------------------------------------|
| GENERAL VOTING DATE: (YYYY/MM/DD)                                     | <input type="checkbox"/> General Local Election | <input type="checkbox"/> By-election |
| FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS) | CITY/TOWN                                       | POSTAL CODE                          |

Additional Addresses for Service Information

**OPTIONAL**

|   |  |             |
|---|--|-------------|
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE | CITY/TOWN  | POSTAL CODE |
| FAX NUMBER  | EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE |             |
| FINANCIAL AGENT'S SIGNATURE   | DATE: (YYYY/MM/DD)   |             |

## C5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

|  |  |  |
|--|--|--|
| CANDIDATE'S LAST NAME  | FIRST NAME   | MIDDLE NAME(S)   |
| POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)  | JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) | ELECTION AREA (NAME OF MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA) |
| <b>I hereby appoint as my Official Agent for the:</b>  |  |  |
| GENERAL VOTING DATE: (YYYY/MM/DD)  | <input type="checkbox"/> General Local Election          | <input type="checkbox"/> By-election                                   |
| OFFICIAL AGENT'S LAST NAME   | FIRST NAME   | MIDDLE NAME(S)   |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)   | CITY/TOWN  | POSTAL CODE  |
| <input type="checkbox"/> I hereby delegate to the above-named official agent the authority to appoint scrutineers. |  |  |
| CANDIDATE'S SIGNATURE  | DATE: (YYYY/MM/DD)                                       |  |

## C6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

|   |  |  |
|---|--|--|
| CANDIDATE'S LAST NAME                                       | FIRST NAME   | MIDDLE NAME(S)   |
| POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR) | JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) | ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA) |
| I hereby appoint as my <b>Scrutineer</b> for the:           |  |  |
| GENERAL VOTING DATE: (YYYY/MM/DD)                           | <input type="checkbox"/> General Local Election          | <input type="checkbox"/> By-election                                     |
| SCRUTINEER'S LAST NAME                                      | FIRST NAME   | MIDDLE NAME(S)   |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)              | CITY/TOWN  | POSTAL CODE  |
| CANDIDATE'S SIGNATURE                                       | DATE: (YYYY/MM/DD)                                       |  |



## Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

| <i>creditor's name(s)</i> | <i>creditor's address(es)</i> |
|---------------------------|-------------------------------|
|                           |                               |
|                           |                               |
|                           |                               |
|                           |                               |
|                           |                               |
|                           |                               |
|                           |                               |
|                           |                               |

## Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

| <i>your capacity</i> | <i>name(s) of business(es)/organization(s)</i> |
|----------------------|--|
|                      |  |
|                      |  |
|                      |  |
|                      |  |
|                      |  |
|                      |  |
|                      |  |

## Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

| <i>legal description(s)</i> | <i>address(es)</i> |
|-----------------------------|--------------------|
|                             |                    |
|                             |                    |
|                             |                    |
|                             |                    |
|                             |                    |

## Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

no  yes

**If yes, please list the following information below & continue on a separate sheet as necessary:**

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

\_\_\_\_\_

*signature of person making disclosure*

\_\_\_\_\_

*date*

### Where to send this completed disclosure form:

#### Local government officials:

**... to your local chief election officer**

- with your nomination papers, and

**... to the officer responsible for corporate administration**

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

#### School board trustees/ Francophone Education Authority directors:

**... to the secretary treasurer or chief executive officer of the authority**

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

#### Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

#### Designated Employees:

**... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)**

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position



**CITY OF COLWOOD**

**2022 LOCAL GOVERNMENT ELECTION**

**CANDIDATE CONFIDENTIAL CONTACT INFORMATION**

Contact information collected is for use by Election Officials or City Staff only in relation to the 2022 Local Government Election. Information will not be made available to the public. Completion of this form is optional.

|                        |                         |
|------------------------|-------------------------|
| <b>Candidate Name:</b> |                         |
|                        |                         |
| <b>Primary Phone:</b>  | <b>Alternate Phone:</b> |
|                        |                         |
| <b>Email:</b>          |                         |
|                        |                         |

The following person is responsible for the placement of election signs and may be contacted by the City of Colwood should an issue arise regarding election signage.

|   |                         |
|---|-------------------------|
| <b>Election Sign Representative Name:</b> |                         |
|   |                         |
| <b>Primary Phone:</b>                     | <b>Alternate Phone:</b> |
|   |                         |
| <b>Email:</b>                             |                         |
|   |                         |

\_\_\_\_\_  
Candidate Signature

\_\_\_\_\_  
Date

Personal information collected on this form is collected for the purpose related the 2022 Local Government Election. The personal information is collected pursuant to the *Freedom of Information and Protection of Privacy Act*. If you have any questions about this collection, contact the City of Colwood, 3300 Wishart Road, Colwood, B.C., V9C 1R1, Tel: 250-478-5999.



**CITY OF COLWOOD  
2022 LOCAL GOVERNMENT ELECTION**

**CONSENT FOR PUBLIC DISCLOSURE OF CONTACT INFORMATION**

|  |
|--|
| <b>Candidate Name:</b>   |
|  |
| <b>Chief Official/Financial Agent</b>                                      |
|  |
| <b>Name of Elector Organization or Third-Party Sponsor (if applicable)</b> |
|  |

Completion of this form is optional. Indicate only the contact information that you wish to be made publicly available.

|                                  |                            |
|----------------------------------|----------------------------|
| <b>Campaign Phone Number</b>     | <b>Campaign Fax Number</b> |
|                                  |                            |
| <b>Campaign Email Address</b>    |                            |
|                                  |                            |
| <b>Campaign Website Address</b>  |                            |
|                                  |                            |
| <b>Other Contact Information</b> |                            |
|                                  |                            |

I provide consent to public disclosure of the contact information provided above.

\_\_\_\_\_  
Candidate Signature

\_\_\_\_\_  
Date

Personal information collected on this form is collected for the purpose related the 2022 Local Government Election. The personal information is collected pursuant to the *Freedom of Information and Protection of Privacy Act*. If you have any questions about this collection, contact the City of Colwood, 3300 Wishart Road, Colwood, B.C., V9C 1R1, Tel: 250-478-5999.





# CITY OF COLWOOD

## CANDIDATE INFORMATION RELEASE AUTHORIZATION FOR CIVIC INFO

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form allows your municipality to provide additional information, as appearing below, to the public and / or media. **All fields are optional.**

The information you choose to share will be posted on websites operated by CivicInfo BC. This is the primary source through which the media (television, newspapers, radio, and online sources), the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

I, \_\_\_\_\_  
(please print name of person nominated)

having submitted nomination documents for election to the office of \_\_\_\_\_, hereby give my consent to share the following information. This information may be shared by email, posting on a website, phone, or by any other means of electronic communication.

|                       |                         |
|-----------------------|-------------------------|
| <b>Address:</b>       |                         |
|                       |                         |
| <b>Primary Phone:</b> | <b>Alternate Phone:</b> |
|                       |                         |
| <b>Email:</b>         |                         |
|                       |                         |
| <b>Website:</b>       | <b>Instagram:</b>       |
|                       |                         |
| <b>Twitter:</b>       | <b>Facebook:</b>        |
|                       |                         |

### Gender (Self-identified):

- Female
  Male
  Non-binary
  Other / Undisclosed

### Previous Elected Experience (Check one):

- Incumbent. Served on Council **in the same role** between 2018 and 2022.
- Served on Council **different role** between 2018 and 2022.
- Served on Council before 2018, but not during the past term.
- No Council experience, but has been elected to office elsewhere (school, local, provincial, or federal).
- None.

\_\_\_\_\_  
(Signature of Candidate)



**CITY OF COLWOOD**  
**2022 LOCAL GENERAL ELECTION**  
**ELECTION SIGN RESTRICTIONS**

Form No. 8-5  
Page 1 of 2

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Candidates, their representatives, or their elector organization may place election signage in the City of Colwood in accordance with Colwood's "Election Signs on Municipal Property" Administrative Policy.

I, the undersigned, acknowledge the following:

1) TERMS AND CONDITIONS FOR PLACEMENT OF ELECTION SIGNAGE:

"Election signage" includes any and all promotional materials advertising a candidate or a political party in a federal, provincial, or local government election or position on an issue in an assent vote.

2) TERMS AND CONDITIONS FOR PLACEMENT OF ELECTION SIGNAGE:

Candidates and Elector Organizations are responsible for familiarizing themselves with the rules regarding the placement of elections signs. Please ensure that all election signs related to your campaign comply with City and Provincial Government requirements.

For the 2022 General Local Election, signs may be placed at the start of the Pre-campaign Period (July 18, 2022) and be taken down the day following General Election Day (October 16, 2022).

**GENERAL REQUIREMENTS**

- Sign permits are not required.
- Signs must not exceed 3 square meters.
- Signs must not be placed within 100m of any voting place.
- Signs must not be illuminated, animated, rotating, flashing or have moving lights or other electrical features.
- Signs must meet the requirements of the Local Election Campaign Financing Act.
- Election signs for municipal or school trustee elections and by-elections are permitted only within the campaign period as established by Elections BC for local elections. Staff will liaise with the Ministry of Transportation and Infrastructure regarding their Election and Referendum Signs and Posters Policy before the nomination period. Should there be a discrepancy, Colwood's policy will be revised for consistency.
- Signs must be removed one business day following the election or referendum vote.

**GENERAL PROHIBITIONS**

Signs are prohibited on:

- Medians and traffic islands, and in planting beds;
- Boulevard trees, or within one (1) metre of a boulevard tree;
- All City of Colwood facilities or structures, parks, and playing fields, including the adjoining boulevard area.

Signs are prohibited on public or private property that:

- Are within one (1) metre of a fire hydrant;

- Obstruct or detract from any traffic control device or signage;
- Obstruct the line of vision at an intersection; or
- Are placed in a manner that may constitute a hazard to pedestrians, cyclists or vehicles.

**100m Radius of the Voting Location**

In accordance with the *Local Government Act*, a person must not do any of the following at or within 100 metres of a building, structure or other place where voting proceedings are being conducted at the time:

- a) canvass or solicit votes or otherwise attempt to influence how an elector votes;
- b) display, distribute, post or openly leave a representation of a ballot marked for a particular result in the voting;
- c) post, display or distribute election advertising, or
- d) any material that identifies a candidate or elector organization, unless this is done with the authorization of the chief election officer;
- e) carry, wear or supply a flag, badge or other thing indicating that the person using it is a supporter of a particular candidate, elector organization or result in the voting.

Campaigning may not take place within 100m radius of the voting location (Colwood City Hall – 3300 Wishart Road) during the advance polls, October 5 and 12, 2022 or General Voting Day, October 15, 2022.

Campaign information displayed within the 100m radius will be removed by City staff and a fee for their return or a fine may be charged.

By signing, I confirm that I am the Candidate or Official Agent as noted, and that I agree to and will abide by the requirements listed above and that I will ensure that the campaign for the Candidate will abide by the same.

\_\_\_\_\_  
Candidate Name

\_\_\_\_\_  
Official Agent Name (if applicable)

\_\_\_\_\_  
Candidate/Agent Signature

Declared before me at Colwood, BC on this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Chief Election Officer or Deputy Chief  
Election Officer Name

\_\_\_\_\_  
Signature