

These Council meeting highlights present an overview of selected agenda items only. Please refer to the meeting minutes for full details. In the event that there is a discrepancy between documents, the minutes prevail.

We encourage you to get all the details. Read the full agenda on the Colwood website at:

www.colwood.ca/meetings.

Watch video of the [July 12, 2021 Council Meeting](#)

- **Public Participation:**
 - Two written submissions were received view the [correspondence](#)
 - Two residents spoke regarding the CD28 Zone (Area 5) Amendment
 - One resident spoke regarding the St. John the Baptist Church and Emery Family Hall - Facility Use Agreement

- **Collections and Research Building Project in Royal Bay:** Council received correspondence from Erika Stenson, A/VP Operations, BC Museum and Kim Anderson, Executive Project Director, Transportation Investment Corporation for information. Read the [Correspondence](#).

- **Board of Variance Application Fee Refund Granted:** Following a notice of motion from the June 28, 2021, Council Meeting, Councillor Jantzen has recommended that the \$500 Board of Variance application fee for 452 Pelican Drive height variance be refunded back to the applicant. The applicant would have chosen the Development Variance Permit process instead for both the height and rear yard setback variance request had they been aware of the potential jurisdictional conflict of the Board prior to making an application. Council approved the \$500 refund to the applicant. Read the original [Report](#) from the April 26, 2021 Council Meeting.

- **Official Community Plan - 2021 Housekeeping Amendments Approved:** Following a recommendation from the July 5, 2021 [Committee of the Whole Meeting](#), Council has directed staff to proceed with the Official Community Plan 2021 Housekeeping Amendment process and draft a corresponding bylaw amendment which includes consideration of: recently completed policy work, improved implementation clarity, and potential extension of the transit growth area. Timelines will also be included within reports brought forward to Council and Committees and when reports are on a process that still has a number of steps to go, that a timeline diagram be included as well.

- **Allandale Road - Retaining Wall Consideration Approved:** Following a recommendation from the July 5, 2021, [Committee of the Whole Meeting](#), Council approved the authorization of a Development Variance Permit which will increase the maximum height of retaining walls from 1.2m to 2.5m at Lot B, Section 67, Esquimalt District Plan VIP22075.

- **Facility Use Agreement Granted:** Council authorized the City to enter into a five-year Facility Use Agreement with Westshore Community Church for the use of St. John Church and Emery Family Hall for the cost of \$5,200.00 plus taxes annually for the five-year term. The Westshore Community Church has been renting the space for Sunday Worship Service since 2006. Read the [Report](#).
- **Colwood Garden Society Requests Approved:** The City has received three requests from the Colwood Garden Society:
 - to install a shed inside the community garden for the storage of garden tools and equipment
 - that the City create a dedicated accessible parking space in the City Hall front car park
 - that the City create an access ramp from the requested dedicated accessible parking space to allow wheelchair access to the garden beds outside the fenced area of the garden.

Council approved the three requests from the Colwood Garden Society. Read the [Report](#).

- **Waterfront Preliminary Concept Options Supported:** Council was presented with preliminary concept options for the Colwood Waterfront Stewardship Plan (CWSP). Next steps will include public engagement round 2 – a more comprehensive online survey and in-person events, and the creation of an implementation strategy. Council voted to support the preliminary concept options for the purposes of facilitating public engagement. Public engagement will continue until at least September 15 and may continue past this date to encourage additional feedback. Read the [Briefing](#) and view the [Presentation](#).
- **Grant Application Opportunity Supported:** Council voted to support the City's application to the Union of British Columbia Municipalities (UBCM) for a Local Government Development Approvals Program Grant for a Municipal Business Process System. If successful, grant funding will assist in the physical and implementation costs for the Central Square Land Management Program that was previously approved by Council. Read the [Report](#).
- **Financial Update:** Council was presented with a brief Financial Update to highlight the anticipated spend over the summer recess on initiatives that were not directly included within the 2021 budget. Projects to be undertaken during the summer recess including an upgrade to the Latoria Creek stairs as community members have indicated smaller pets have challenges walking on the stairs currently. Contingency funding relating to providing a detailed report outlining the scope and scale of the rabbit population in Royal Bay was not approved by Council as noted in the next item (Budget Request – Rabbit Population). Staff will return to Council in August with a comprehensive Q2 update, including projected spend to year-end and a proposed financial plan amendment.

Read the [Report](#).

- **Budget Request – Rabbit Population:** Staff have conducted an initial investigation to determine the cost for a Registered Professional Biologist (R.P.Bio) to provide a detailed analysis of the Royal Bay rabbit population with the end goal of a detailed report providing professional guidance for Council’s consideration. Council did not direct staff to utilize contingency funding of up to \$60,000 to engage the services of a R.P.Bio to provide a formal report and instead directed staff to inquire with Wild Arc their capacity to use rabbits that have been trapped, euthanized, and supplied and that staff bring back an RFP proposal to Council. Staff were also asked to return with the cost of installing raptor resting poles in Royal Bay. Read the [Report](#).

- **Zoning Amendment Application – Latoria South – Approved:** In consultation with the applicant, staff prepared a zoning amendment for Council consideration. Area 5 of the CD28 Zone would be split into Area 5A and Area 5B. Area 5A would include a range of care facility uses and regulations which would not be included in Area 5B. Following a recommendation from the June 21, 2021, [Committee of the Whole Meeting](#), the Zoning Amendment Application RZ 21-004 for CD28 Zone (Area 5) Amendment – Latoria South was approved by Council. Resulting amendments to the *Land Use Bylaw* can be viewed within the [Report](#) provided.

- **Bylaws:**
 - [Bylaw No. 1892](#) – Colwood Land Use Bylaw Amendment (CD28 Zone Area 5 - Latoria South) was given a 1st and 2nd Reading
 - The following Bylaws were adopted:
 - [Bylaw No. 1882](#) - Colwood Main Sewer (LAS Enlargement - 538 Cedarcrest Drive)
 - [Bylaw No. 1883](#) - Colwood West Sewer (LAS Enlargement - 676 Townview Terrace)
 - [Bylaw No. 1884](#) - Colwood Main Sewer (LAS Enlargement - 676 Townview Terrace)
 - [Bylaw No. 1885](#) - Colwood Main Sewer (LAS Enlargement - 3119 Metchosin Road)
 - [Bylaw No. 1886](#) - Colwood Central Sewer (LAS Enlargement - 3119 Metchosin Road)
 - [Bylaw No. 1891](#) - Colwood Main Sewer (LAS Enlargement - 3163 Woodpark Drive)
 - The following Bylaws were given a 1st, 2nd, and 3rd Reading:
 - [Bylaw No. 1895](#) - Colwood Main Sewer (LAS Enlargement - 680 Townview Terrace)
 - [Bylaw No. 1896](#) - Colwood West Sewer (LAS Enlargement - 680 Townview Terrace)