

*These Council meeting highlights present an overview of selected agenda items only. Please refer to the meeting minutes for full details. In the event that there is a discrepancy between documents, the minutes prevail.*

*We encourage you to get all the details. Read the full agenda on the Colwood website at:*

[www.colwood.ca/meetings](http://www.colwood.ca/meetings).

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Watch video of the [March 22, 2021 Council Meeting](#)

- **Public Participation:**
  - A resident shared their concern regarding the rezoning application for 3460 and 3461 Veterans Memorial Parkway
  - A resident expressed support for Bylaw 1836 - Development Cost Charge – Roads
  - Three [written submissions](#) were received regarding:
    - Bylaw 1836 - Development Cost Charge – Roads
    - Royal Bay Rabbit Population
    - Budget 2021
  
- **West Shore Arts Council Presentation:** Chris Bhopalsingh, President, and Steffen Preusser, Chief Operations Officer shared an overview of the past year and upcoming activities. View the [presentation](#).
  
- **Proposed Day Care Rezoning Denied:** Following a recommendation from the March 15, 2021 Committee of the Whole Meeting, Council voted to deny the application to rezone the property at 3322 Fulton Road from Residential 1 (R1) to Day Care (P6). Read the [Report](#).
  
- **Westshore Transit Priority Project Design Endorsed:** Council approved the recommendation from the March 15, 2020 Committee of the Whole Meeting. This endorsement will allow for work to finalize the design of transit priority infrastructure at two Colwood locations to support the implementation of the RapidBus and Frequent Transit Networks. Read the [Report](#).
  
- **Biologist to Advise on Rabbit Population in Royal Bay:** Council received a report looking for direction to address the rabbit population in Royal Bay. Council approved a motion that staff:
  - be directed to engage the services of a Registered Professional Biologist to advise on the following:
    1. The scale and scope of the rabbit problem in Royal Bay
    2. The type and likely source of the rabbits
    3. The estimated cost and likely efficacy of encouraging raptors

4. The estimated cost and likely efficacy of trapping, euthanizing, and supplying the rabbits to wildlife rescue organizations or similar as food their animals
5. Estimated cost and likely efficacy of relocating the rabbits

Read the [Report](#) and view [Appendix A](#).

- **Beach Food 2021:** Staff presented a report to Council looking for direction regarding Beach Food events at the waterfront for 2021. Council approved the following:
  - Start date: Friday, April 2, 2021
  - Days of the week: Friday, Saturday, Sunday, and Statutory Holidays
  - Number of vendors: Five
  - Vendor locations: Spread out along the waterfront to encourage social distancing
  - Musician performances in 2021: Musicians should be invited to performed in 2021 subject to public health orders
    - Staff were directed to explore options for additional entertainment acts

Read the [Report](#).

- **Records Management Update:** Council was presented with a Briefing for information purposes regarding the City’s transition to Opentext for records management. Staff were directed to provide Council with the types of information that the City is keeping. Read the [Briefing](#).

- **Municipal Business Process System Contract Awarded:** Council approved an amendment to the budget for the Municipal Business Process System from \$300,000 to \$464,000. The new system, Central Square – Tempest, will fully integrate with current City software improving productivity through the use of a single system. Council also approved the purchase from Central Square as prescribed by the City's purchasing policy when amounts exceed \$250,000 and that the Municipal Business Process System be funded by the COVID Re-Start Grant. Read the [Report](#).

- **594 Latoria Road Variance Proceeds:** Council was presented with a Development Agreement Amendment and Side Yard Variance Request for 594 Latoria Road (near the City's capital infrastructure project to construct a dual lane roundabout at the intersection of Latoria Road and Veterans Memorial Parkway). Council voted to approve the following:
  - that the amendments to Development Agreement CA2265961 be prepared and that a Public Hearing be scheduled;
  - that Development Agreement amendments and DVP-21-002 for 594 Latoria Road be considered at a Council meeting following a Public Hearing, which would have the effect of:
    - Varying the City of Colwood Land Use Bylaw No. 151 Section 10.25.6.1 Yard Requirements Side (East) from 20.0m to 5.0m.

Read the [Report](#) and view the [Presentation](#).

- **Development Cost Charge Bylaw Update Gets First and Second Reading:** Staff has worked with stakeholders and a consultant to update the City’s Development Cost Charge (DCC) program for Roads. Council was presented with an overview of the project. Council voted to read Bylaw No. 1836 for a First and Second time and that Council consider and resolve to establish the Development Cost Charges Council Policy as associated with Bylaw No. 1836. Read the [Report](#) and view the [Presentation](#).
- **Bylaws:** [Bylaw No. 1836](#) – Development Cost Charge - Roads was given a First and Second reading.

The following Bylaws were adopted:

- [Bylaw No. 1855](#) - Main Sewer LAS Enlargement (502 Allandale Road)
- [Bylaw No. 1856](#) - West Sewer LAS Enlargement (502 Allandale Road)
- [Bylaw No. 1857](#) - Main Sewer LAS Enlargement (651 Cairndale Road)
- [Bylaw No. 1858](#) - West Sewer LAS Enlargement (651 Cairndale Road)
- [Bylaw No. 1859](#) - Main Sewer LAS Enlargement (3236 Metchosin Road)
- [Bylaw No. 1860](#) - South Sewer LAS Enlargement (3236 Metchosin Road)