



CITY OF COLWOOD JOB POSTING

POSTING ID #:	COC20220525_SPAO
POSITION TITLE:	SENIOR PLANNER - STATUTORY APPROVING OFFICER
DEPARTMENT:	DEVELOPMENT SERVICES
POSITION TYPE:	FULL TIME REGULAR, UNION POSITION
POSTING TYPE:	INTERNAL/EXTERNAL
SALARY:	Pay Grade #19 \$52.86/hr (2021 rate)
HOURS OF WORK:	35 hours per week, Monday – Friday between the hours of 8am – 5pm
BENEFITS:	A comprehensive benefits plan as per the terms of the Collective Agreement including the option of flexible work arrangement.

The City of Colwood is a spectacular seaside community set apart by its outstanding natural setting and exceptional quality of life. Located 25 minutes from downtown Victoria on the Westshore with close to 19,000 residents, the City of Colwood is a great place to work where the daily tasks are anything but a grind when you are surrounded by a solid team and creative projects.

The City of Colwood has an opportunity for a **FULL TIME REGULAR SENIOR PLANNER – STATUTORY APPROVING OFFICER**. This is a UNION position with CUPE, local 374. This is a senior professional role for an experienced Approving Officer and Planner involving a high degree of independence. It also requires advanced planning experience of significant complexity and variety. The successful incumbent will join our Development Services team and play a key role in supporting the City’s highly collaborative and integrative development review process. The City provides an opportunity to work on a range of planning applications and projects involving:

- Supporting the development of the Colwood waterfront through urban design, ecological protection, and creating innovative places for residents and visitors;
- Protecting Colwood’s natural areas while connecting people with nature through watershed scale planning and development to provide family friendly neighbourhoods and housing choices; and
- Implementing the Official Community Plan vision for the City’s Transit Growth Areas, Mixed Use Employment Centres, Seaside Village, and Colwood Corners through innovative urban design, prioritizing pedestrians and transit over vehicles, and reducing greenhouse gas emissions.

NATURE AND SCOPE OF WORK

The Senior Planner is expected to advise Council from time to time, is responsible for assisting with corporate functions related to planning and land use and related matters and is responsible for assisting the Manager in the coordination of subdivision activities. The position assumes the role of Statutory Approving Officer for the City. This position requires a significant level of strategic thinking and the ability to consistently make sound judgement on decisions that may have significant consequence for the City and larger community.

This exciting position offers the benefits of a small community where you will participate in all types of planning applications from greenfield to brownfield development, urban infill to master planned neighbourhoods, transit growth areas and land use policy and you will be supported by a strong and passionate team.



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MINIMUM TRAINING AND EXPERIENCE REQUIRED

- 7 – 10 years of professional experience, preferably as an Approving Officer in British Columbia.
- A university degree from a recognized institution in a related field (urban planning, geography, environmental science, architecture). An equivalent combination of experience and education may be considered.
- Completion of the MATI Statutory Approving Officer Course is considered an asset.

- Certified Member (RPP) or eligibility for membership with the Planning Institute of British Columbia or Canadian Institute of Planners.
- A valid BC Drivers Licence (Class 5) is required.

A complete job description is available at www.colwood.ca/careers (Under Review)

Using the subject line **POSTING ID# COC20220525_SPAO**, please submit your resume and cover letter, in confidence, to **Yazmin Hernandez, Manager of Development Services** at careers@colwood.ca.

Applications will be accepted until 4:30pm on June 13, 2022.