



CITY OF COLWOOD JOB POSTING

POSTING ID #:	COC20210616_ECPL
POSITION TITLE:	ENGINEERING CAPITAL PROJECT LEAD
DEPARTMENT:	ENGINEERING
POSITION TYPE:	FULL TIME REGULAR, UNION POSITION
POSTING TYPE:	INTERNAL/EXTERNAL
SALARY:	Pay Grade #19 \$52.86/hr (2021 rate)
HOURS OF WORK:	35 hours per week, Monday – Friday between the hours of 8am – 5pm
BENEFITS:	A comprehensive benefits plan as per the terms of the Collective Agreement.

Do you thrive in a fast-paced environment where you are able to work on a variety of projects that help guide the City’s delivery of Engineering Service?

The City of Colwood is home to more than 17,000 residents and is located 25 minutes from downtown Victoria. As a rapidly growing seaside community with a recently adopted Official Community Plan (2018) the City’s Engineering department is responsible for the City’s infrastructure, and works closely with all City departments, engineers, and developers to deliver timely and high-level service in a dynamic and progressive environment. Staff is responsible for construction planning and inspections for all ranges of services including GIS services, utility coordination, and working to ensure service to our residential, business and development community.

This is an engineering position at a professional level involving field and office assignments under the general direction of the Director of Engineering. This position is responsible for providing Capital Project delivery including planning scope considerations through consultation with Council and the public; budget preparation; public engagement; administration; the creation of “Request for Proposals” and “Requests for Quotations”; contract administration; engineering investigations; technical review; construction supervision; research and special projects within the Engineering Department. Emphasis will be on the delivery of Capital Projects with strong environmental awareness. The incumbent may be required to assume lead responsibility for specific projects.

MINIMUM TRAINING AND EXPERIENCE REQUIRED

- An undergraduate degree in Civil Engineering with a minimum of eight (8) years professional engineering experience, at least of five (5) of which are relevant to a municipal context; an equivalent combination of education and experience may be considered.
- Project Management Professional (PMP) designation is preferred.
- An ASTT designation is an asset.
- Experience providing functional supervision to junior staff.
- A class 5 driver’s licence is required.

A complete job description is available at www.colwood.ca/careers

*** Please note this job description is under review ***

Using the subject line **POSTING ID# COC20210616_ECPL**, please submit your resume and cover letter, in confidence, to **Brent Molnar, Director of Engineering & Development Services** at careers@colwood.ca.

Applications will be accepted until 4:30pm on Monday, June 28, 2021.