



CITY OF COLWOOD JOB POSTING

POSTING ID #:	COC20230510_SCPLAN
POSITION TITLE:	SENIOR COMMUNITY PLANNER
DEPARTMENT:	COMMUNITY PLANNING
POSITION TYPE:	FULL-TIME REGULAR UNION POSITION
POSTING TYPE:	INTERNAL/EXTERNAL
SALARY:	Pay Grade #19 \$57.04/hr (2023 rate)
HOURS OF WORK:	35 hours per week, Monday – Friday between the hours of 8am – 5pm
BENEFITS:	Benefits per the terms of the Collective Agreement for Regular Employees

Do you thrive in a fast-paced environment where you are able to work on a variety of projects that help to develop and build a strong community? The City of Colwood is a spectacular seaside community set apart by its outstanding natural setting and exceptional quality of life. Located 25 minutes from downtown Victoria on the Westshore with nearly 19,000 residents, the City of Colwood is a great place to work, live, and play.

The City of Colwood has an opportunity for a **FULL-TIME REGULAR SENIOR COMMUNITY PLANNER** in the **Community Planning Department**. This is a UNION position with CUPE, local 374.

NATURE AND SCOPE OF WORK

Reporting to the Director of Community Planning this a senior professional role for an experienced planner involving a high degree of independence and requiring advanced planning experience of significant complexity and variety. The Senior Community Planner will use sound independent judgement and creativity to help the City achieve its long-term goals and make operational decisions in the absence of the Director of Community Planning. The Senior Planner role in Community Planning is primarily dedicated to the creation of new City plans and policies. It also includes liaising with the Development Services and Engineering Teams to support their management of development applications and capital projects.

This position requires a significant level of strategic thinking and the ability to consistently make sound judgements on decisions that may have significant consequence for the City of Colwood and larger community. The Senior Community Planner is expected to advise Council at times and is responsible for assisting the Director with corporate functions and oversight of the Community Planning Department.

The Senior Community Planner will be responsible for managing projects and programs associated with the following principal functions of the Community Planning Department:

- Long Range Planning and Policy
- Heritage Planning
- Arts, Culture, and Recreation
- Environmental Sustainability
- Economic Development



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MINIMUM TRAINING AND EXPERIENCE REQUIRED

- A university degree (Master's is preferred) from a recognized institution in a related field (urban planning, geography, environmental science, architecture, engineering).
- Minimum 7 years of professional experience in a local government setting in British Columbia. An equivalent combination of education and experience may be considered.
- Certified Member (RPP) is preferred or eligibility for membership with the Canadian Institute of Planners and Planning Institute of British Columbia.
- Registered Professional Planner designation and membership in the Planning Institute of British Columbia or equivalent.
- A valid Class 5 BC Driver's License is an asset.

A complete job description is available at www.colwood.ca/careers (Under Review)

Using the subject line **POSTING ID# COC20230510_SCPLAN**, please submit your resume and cover letter, in confidence, to careers@colwood.ca.

Applications will be accepted until 4:30pm on Wednesday, May 24, 2023.

The City of Colwood is committed to employment equity and to creating a diverse employment environment.