



## CITY OF COLWOOD JOB POSTING

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<b>POSTING ID #:</b>	<b>COC20230414_BOI</b>
<b>POSITION TITLE:</b>	BUILDING OFFICIAL I
<b>DEPARTMENT:</b>	BUILDING & BYLAW
<b>POSITION TYPE:</b>	FULL TIME REGULAR, UNION POSITION
<b>POSTING TYPE:</b>	INTERNAL/EXTERNAL
<b>SALARY:</b>	Pay Grade #15 \$45.10/hr (2023 rate)
<b>HOURS OF WORK:</b>	35 hours per week, Monday – Friday between the hours of 8am – 5pm
<b>BENEFITS:</b>	A comprehensive benefits plan as per the terms of the Collective Agreement.

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***Do you thrive in a fast-paced environment where you are able to work on a variety of projects that help guide community growth and development?***

The City of Colwood is a rapidly growing seaside community which is home to nearly 19,000 residents and is located 25 minutes from downtown Victoria. With a wide variety of simple to complex buildings and planned development projects within the City, the Building department provides services to protect people and property by ensuring that newly constructed and renovated buildings conform to codes and regulations.

The City of Colwood has an opportunity for a **FULL TIME REGULAR BUILDING OFFICIAL I**. This is a UNION position with CUPE, local 374.

### **NATURE AND SCOPE OF WORK**

This position performs skilled work in the inspection of all types of building, building systems, plumbing and the enforcement of the City's Building Bylaw, the B.C. Building Code and the B.C. Plumbing Code.

The incumbent is responsible for examining, reviewing, and processing commercial and residential building plans of moderate complexity relating to new construction, alteration, renovation and repairs, and other applicable permits issued through the Building Inspection Department. Conduct inspections of work in progress at intervals to ensure that it is performed according to code requirements. The incumbent shall order compliance when deficiencies or infractions are discovered. Work is performed under the general supervision of the Manager of Building Inspections and Bylaw Services and is subject to review.

***A complete job description is available at [www.colwood.ca/careers](http://www.colwood.ca/careers)***

### **POSITION REQUIREMENTS:**

- Completion of grade 12 certificate or equivalent.
- Experience in a local government building department performing building and plumbing inspection preferred.
- Successful completion of Level 1 BOABC Exams required, Level 2 preferred.
- Level 1 Plumbing preferred.
- Interprovincial Ticket in carpentry or plumbing and/or a Diploma of Building Technology from a recognized educational institution.
- Valid B.C. Driver's License, minimum Class 5.

Using the subject line **POSTING ID# COC20230414\_BOI**, please submit your resume and cover letter, in confidence, to [careers@colwood.ca](mailto:careers@colwood.ca).

A review of applications will begin on April 26, 2023, but applications will be accepted until the position is filled.